

Kingsbury Square Association (KSA)
Application for Exterior Alteration and/or Modification

Reference: KSA Bylaws/Declaration of Covenants and Restrictions

(Please print or type clearly on all portions of the form.)

Property Address: _____

Homeowner's Name _____

Homeowner's Mailing Address: _____

Phone: _____ **Email:** _____

Estimated start date: _____ **Estimated end date:** _____

Description of project:

Describe project in detail including type of material(s), dimensions, exact location, color, contractor name (address and phone number), attach pertinent contractor drawings and/or other documents to this form, if applicable. Attach separate sheet if necessary. Please submit your application at least a month before start date to afford adequate time to be reviewed.

HOMEOWNERS:

I understand and acknowledge that **I must receive approval** from the Kingsbury Square (KSA) Homeowners Association (HOA) Architectural Review Committee (ARC) in writing and/or by email **before** I may commence with the above project. I understand that the ARC approval does not constitute approval of local/county/state building codes. It is the **responsibility of the homeowner** to make sure structure meets the required county codes and set-back requirements, as set forth by the permitting process, required by the city of St. Louis building department. The ARC will contact me as soon as all the paperwork is reviewed and the approval/denial process is met.

Homeowner's signature: _____ **Date:** _____

You may submit completed forms to: KSABoard@ yahoo.com
or mail them to the address below.

Kingsbury Square Association 5744 Kingsbury Place, St. Louis, MO 63112

..... **Architectural Review Committee Only**

Committee notes:

Approved: _____ **Denied:** _____

Board Officer Signature: _____ **Date:** _____

Homeowner Notification Date: _____